



LEGALEDGE HEALTH CHECK

The LegalEdge **Health Check** allows a business to take stock, review its **practices and processes** and take steps to put its house in order. It's designed to highlight potential issues before they become problematic. We'll work with you to understand the risk profile of your business, your objectives and priorities, so we can:

- Tell you what needs to be put in place, in order of priority, so you **don't waste time and money**
- Review your overall **risk position**, identifying key prioritised areas before crises occur
- **Put in place measures** to reduce those risks and prevent unnecessary surprises and costs
- Implement practical solutions within an **agreed budget and timescale**
- **Free-up management time** to allow you to drive the business and achieve your goals

HEALTH CHECK

Whilst the Health Check is a bespoke service, because no two businesses are the same, it is designed to strike a balance on **legal and compliance issues** and will generally include:

- **Contracts** The key for any business is to close out contracts as quickly as possible so that you can get on and book the revenue. We'll review them to determine where improvements can be made to fast-track negotiations, ensure liabilities are limited, key risks are minimised and generally processes are simplified and contracts are managed effectively.
- **Intellectual property** We identify the best methods for your business to capture, protect and exploit its valuable IP rights and ensure that your brand and key assets are adequately protected.
GDPR We'll review your policies, contracts and processes related to the personal data you hold and identify any gaps, suggest improvements and ensure your ongoing GDPR compliance strategies are solid
- **Corporate set-up** Do current shareholder or partner agreements reflect the current realities of your business? Do directors fully understand their responsibilities and liabilities? Is the structure tax efficient? We'll help implement any fixes to ensure your set up is up to date.
- **Staff** A company's biggest strength and potentially its biggest weakness is staff if employment risks are not properly managed. Are contracts up to date with legislation and current practice? Is confidential data and company IP adequately protected? Is the business protected if key players move to pastures new? How are difficult conversations managed? We'll help identify any gaps and implement appropriate fixes.
- **Risk management** What are the key things that could impact your company's objectives/growth plans? Have you addressed them by putting in place mitigating actions? We'll help you pull together a plan to ensure you're future proofing your business and focusing your limited resources, time and money in the right way to manage and mitigate the areas of highest risk.

From the Health Check we'll develop a risk matrix and deliver our recommendations together with an outline of the costs for implementing and a timeline for instigating changes.

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